



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

MONDAY, MAY 13, 2013, 6:00-10:00 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214(SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

- I. Call to Order (6:00 p.m.)
- II. Pledge of Allegiance / Roll Call 5 min
- III. Approval of Agenda 5 min
- IV. TCA Board of Director Election Results (Weston/Leland) 5 min
- V. Comments from the Audience (Audience members have 5 minutes to address the Board) 10 min
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)
- VI. Celebrating TCA 5 min
- VII. Report of the Executive Director & Cabinet Spotlights 10 min
Motion: to receive the report
- VIII. Consent Agenda 5 min
Board Directed items to be removed from Consent Agenda:
Motion: to accept the Consent Agenda
 - A. Minutes: April 8 (Swanson/Pope)
 - B. Written Reports of the Executive Director and Cabinet
 - 1. Human Resources (Schulz)
 - a. Matters Relating to Personnel Action
 - 2. Operations (Collins)
 - a. Ops Update
 - 3. Finance (VanGamble)
 - a. March Financials
 - b. Quarterly Financial Summary
 - c. Auditors Engagement
 - 4. Director of Academic Services
 - a. Text Book Review
 - C. Approve Changes to the Executive Director Policies
 - 1. School Accountability for Enhanced Student Performance

2. Discrimination Reporting/Appeal Policy/Procedure

IX. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Senate Report to the TCA Board 10 min
Action: Hintze/Coulter
Motion: to accept the report (information)
2. Budget Approval for FY 2013-2014 20 min
Action: VanGambleare
Motion: to receive report for vote
Rationale: to inform the Board on the projected budget for next year
3. Student Fee Schedule 5 min
Action: Hilts/Birkey
Motion: to receive report for vote
Rationale: to update the Board on the proposed student fees for FY 2013-2014
4. Advancement Plan 10 min
Action: Laney
Motion: to receive the report as information
Rationale: to present the Advancement plan for 2013-2014
5. Communication Plan 10 min
Action: Laney/Harris
Motion: to receive the report as information
Rationale: to present the Communications plan for 2013-2014
6. TCA Charter Update 10 min
Action: Collins
Motion: to receive report for vote
Rationale: to review any changes to the FY 2013-2014 charter
7. Parent Survey Report 10 min
Action: Collins
Motion: to receive the report
Rationale: to present the results of the parent survey, determine further actions, discuss transition of parent survey responsibility to the Senate

C. Board Subcommittee Reports

1. Board Annual Evaluation 10 min
Action: Leland/Woody
Motion: to approve the Board Annual Evaluation process and format.
Rationale: as part of the Board being more accountable this subcommittee will begin the process of creating an evaluation form and process for the Board.
2. Sub-committee on Committees 10 min
Action: Kretchman
Motion: to accept report
Rationale: to cleanse the sub-committees
3. Board Communication 10 min
Action: Carter
Motion: to approve report
Rationale: to determine the responsibilities of the Board Communications Liaison and communication process

D. Board Policy Review

1. Bylaw Review 5 min
Action: Pope
Motion: to review as a 1st read

- Rationale: to review and amend the 2012 TCA Bylaws concerning resident of Colorado requirement to be a Board Member
2. Uniform/Dress Code 15 min
Action: Pope
Motion: to review as a 1st read
Rationale: to provide Board guidance concerning Uniform/Dress code
 3. Advancement Philosophy 10 min
Action: Carter
Motion: to accept the report
Rationale: to outline the Board's Advancement guidelines
 4. Finance Internal Controls 5 min
Action: Woody
Motion: to approve the Board Policy concerning internal controls
 5. Finance 5 Year Budget forecast 5 min
Action: Woody
Motion: to approve the Board Policy concerning 5 year budget forecast
 6. Strategic Plan 10 min
Action: Leland
Motion: to approve the Board Strategic Plan and determine next steps in completing the planning process (Board subcommittee) and administration action plan

E. Board Development and Assessment

1. Board Development & Training 10 min
Action: Leland
2. Board Communication Planned 5 min
Action: Carter
Rationale: to develop and approve of communication update to community

F. Future Board Agenda Items 5 min

1. CDE Compensation and Benefits Survey-Schulz
2. Employee Climate Survey (Questions #44 and #54)-Schulz
3. Strategic Plan-Leland
4. July 26/27 Board Retreat (Penrose House)-Leland
5. Final Report from Dr. Carpenter
6. Announce New Personnel-Coulter
7. Character Update-June-Brown

X. Executive session pursuant to C.R.S. 24-6-402(4)(b)conference with an attorney for the purpose of receiving legal advice(f) personnel matters; executive director evaluation and personnel ; (h) discussion of individual students where public disclosure would adversely affect the person or persons involved.

XI. Adjournment (Approx. 10:00 p.m.)